



Phone: 03 8352 1100

Fax: 03 9317 3093

website: www.university.com.au

email: Michael.Alldis@colliers.com

Attach
passport size
photo here

**UNISITY – APPLICATION FORM
51 GORDON STREET, FOOTSCRAY**

APARTMENT NUMBER APPLYING FOR: _____

Term of lease: _____ (months) **Preferred start date for lease:** ____/____/____

Family Name: _____ **Given Names:** _____

Date of Birth: ____/____/____ **Student ID No:** _____

Car License No: _____ **State:** _____ **Expiry Date:** ____/____/____

Passport No: _____ **Country:** _____

Phone: _____ **Mobile:** _____

Car Registration _____ **Make/Model:** _____

(If you wish to lease a car park please complete separation car park application form)

Email: _____

Course to be studied: _____ **University:** _____

Current Address: _____

Landlord/Agent: _____

Phone Number: _____ **Rent per week:** \$ _____

Time at this address: _____ **months/years**

Emergency Contact (preferably parent or guardian)

Surname: _____ **Given Names:** _____

Relationship to you: _____

Address: _____

Phone: _____ **Email:** _____

OFFICE USE ONLY:

Rent card given: Yes No

Rent card No: _____



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No. of people to occupy the apartment: _____

1. Name: _____ Phone: _____

2. Name: _____ Phone: _____

Applications can be returned:

- in person to the reception at UNISity
- email: Michael.Alldis@colliers.com
- mail to: Michael Alldis
 Manager
 UNISity Apartments
 51 Gordon Street
 FOOTSCRAY VIC 3011

DISCLAIMER:

I / we understand and agree to the following terms and conditions regarding the property that we are applying for at

I/we are available to take possession of the property on

I / we understand and agree that upon being accepted for the property, I / we will be required to pay **one months rent in advance, being \$.....** and that I / we understand that the weekly rental is \$.....

I / we understand and agree that upon being accepted for the property, I / we will be required to **pay a Bond amount equivalent to one month's rent, being \$** made payable to the "Residential Tenancies Fund".

I / we understand and agree to the terms and conditions as set out by the Residential Tenancies Act 1995 and commit ourselves to this property for a period of months lease.

I / we understand and agree that upon the expiration of themonths lease, we may ask permission to sign on for a further term.

I / we authorise Colliers International to conduct any independent reference checks required.

I / we agree that this application is accepted subject to the availability of the premises on the commencement date and no action will be taken against the Landlord / Agent should the premises not be ready for occupation on that date.

PRINT NAME _____ **Signature** _____

PRINT NAME _____ **Signature** _____

Note: This application is NOT confirmation of acceptance. Colliers International will process this application form and advise you accordingly.



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TENANCY PRIVACY STATEMENT

Please sign and date this form for your application to be processed

All property managers must ensure that you fully understand the National Privacy Principles and the manner in which we must use your private information in order to carry out our role as professional property managers. Please take the time to read this Privacy Statement carefully, and once completed, return to this office with your tenancy application.

As professional property managers, Colliers International collects personal information about you. To ascertain what personal information we have about you, you may contact us.

Primary Purpose

As professional property managers, we collect your personal information to assess the risk in providing you with the lease/tenancy of the premises you have requested, and if the risk is considered acceptable, to providing you with the lease/tenancy of the premises.

To carry out this role and during the term of your tenancy, we will disclose your personal information to:

- The Landlord.
- The Landlord's lawyer.
- The Landlord's mortgagee.
- Referees you have nominated.
- Organisations / Trade people required to carry out maintenance to the premises.
- Rental Bond Authorities.
- Residential Tenancy Tribunals / Courts.
- Collection Agents.
- National Tenancy Database Pty. Ltd. (ABN 65 079 105 025) ("NTD").
- Other Real Estate Agents and Landlords.

Secondary Purpose

We also collect your personal information to:

- Enable us, or the Landlord's lawyers, to prepare the lease / tenancy documents on the premises.
- Allow organisations / trades people to contact you in relation to maintenance matters relating to the premises.
- Pay / release rental bonds to / from Rental Bond Authorities (where applicable).
- Refer to Tribunals, Courts, and Statutory Authorities (where necessary).
- Refer to Collection Agents / Lawyers (where default / enforcement action is required).
- Provide confirmation details for organizations contacting us on your behalf ie. Banks, Utilities (Gas, Electricity, Water, Phone), Employers etc.

If your personal information is not provided to us and NTD, and you do not consent to the uses to which we put your personal information, we cannot properly assess the risk to our client, or carry out our duties as professional property managers. Consequently, we may not provide you with the lease/tenancy of the premises.

NTD Disclosure Statement.

You can contact National Tenancy Database Pty. Ltd. (ABN 65 079 105 025) ("NTD") by

Telephone: 03 9610 4996

Facsimile: 03 9620 7339

Email: steph@ntd.net.au

In Person: Level 7, 477 Collins Street
Melbourne VIC 3000

Mail: P.O. Box 156
Collins Street West
Melbourne VIC 8007

Visit website: www.ntd.net.au

Primary Purpose

NTD collects your personal information to provide to its members historical tenancy and public record information on individuals and companies who / which lease residential and commercial property from or through licensed real estate agent members of NTD.

NTD also provides credit information on companies / directors applying for commercial leases.

The real estate agent / property manager will advise NTD of your conduct throughout the lease / tenancy and that information will form part of your tenant history.

NTD usually discloses information to:

- Licensed real estate agent members
- NTD's parent company, Collection House Limited (ABN 74 010 230 716) and its subsidiaries
- Credit Bureaus

I acknowledge that I have read and understood this privacy statement.

Signed: _____

Print name: _____

Date: _____